

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
January 25, 2022**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that the Board of Supervisors met in Executive Session Monday January 24, 2022, from 3:20 P.M. to 4:30 P.M. and immediately prior to this meeting from 4:15 P.M. to 4:55 P.M. to discuss personnel and litigation matters.

**ATTENDANCE:**

Attending this meeting were Supervisors Frank Wise, Bronwyn Kolovich and Gary Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Lieutenant Steven Horvath; and Jamie Rozzo, Recording Secretary. ABSENT:

**VISITORS TIME:**

Angelo Quarture of 486 E. McMurray Rd. McMurray, Pa 15317 asked the board for leniency on Code violations received from Code Enforcement for the property he is developing at 500 Western Ave. Houston, Pa 15342. He did not have the proper permitting.

Paula Daniels of 142 Adlin Ave Houston, Pa 15342 wanted to give recognition to Public Works on the tremendous job clearing the roads.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to reapprove the Diesel Property Plan 2 Minor Subdivision for recording purposes only, subject to the original terms and conditions of approval dated July 27, 2021. All supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Improvement Construction Agreement between Chartiers Township and Scarmazzi Belmont, LLC, to ensure the construction of the required improvements for Phases 1 & 2 of the Belmont Park Planned Residential Development, prior to the plan recording as permitted by the MPC. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Development Agreement between Chartiers Township and Perryman Company, for the construction of the Perryman Site Plan No.1 on S Johnson Road and adopt Resolution R-3-2022. All Supervisors voted yes. The motion carried 3-0.

## **APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes the meeting of December 21, 2021, as presented. All Supervisors voted yes. The motion carried 3-0.

## **STAFF REPORTS**

No Reports

## **SUPERVISORS REPORTS**

Mrs. Kolovich- Mrs. Kolovich commended the Public Works Department. They did a great job on clearing and salting Chartiers Township roads.

Mr. Wise- Mr. Wise attended a newly elected officials training hosted by PSATS. He learned a lot and looks forward to learning more to assist in his Board of Supervisors position.

Mr. Friend-No Report

## **OLD BUSINESS**

1. Public Hearing- Comprehensive Plan

The regular Board Of Supervisors meeting was recessed, and the public hearing called to order at 5:09 P.M. for the 2020 Chartiers Township Comprehensive Plan Update.

Adam McGurk entered the following into the record:

Please note that the Township enters the following items into the record:

- Chartiers Township Comprehensive Plan adopted May 5, 2009
- Chartiers Township Draft Comprehensive Plan Update
- 2019 Comprehensive Plan survey data collected May through December 2019
- Planning Commission Meeting Minutes from January 2019 through October 2021
- Planning Commission Meeting Minutes of November 16, 2021 recommending the draft plan
- Planning Commission Meeting Reports from January 2019 through November 2021
- Public Notices for this hearing as printed in the Observer Reporter on January 11, 2022 and January 18, 2022

- Transmittal of the draft plan to Washington County dated December 3, 2021
- Transmittal of the draft plan to the Chartiers Houston School District dated December 3, 2021
- Transmittal of the draft plan to Chartiers Township neighboring contiguous municipalities dated December 3, 2021
- Washington County Planning Commission Review Letter dated January 24, 2022

A presentation was given by AICP Planning Director, Adam McGurk on the 2020 Comprehensive Plan.

**Board Comment:** Mr. Wise thanked Adam McGurk for creating a quick reference guide to refer to.

**PUBLIC COMMENT:** Jodi Noble noted that Adam McGurk saved the Township thousands of taxpayer dollars by completing the Comprehensive Plan in house. Most Municipalities hire a third party for this process.

The public hearing was recessed to the regular BOS meeting at 5:16 P.M.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the 2020 Chartiers Township Comprehensive Plan Update as recommended by the Chartiers Township Planning Commission at their meeting of November 16, 2021 and in accordance with the public hearing of January 25, 2022 and adopt Resolution R-4-2022 accordingly. All Supervisors voted yes. The motion carried 3-0.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to Appoint Beverly Small To The Friends Of The Park Board To Fill The Balance Of The Unseated One (1) Year Term Until The First Monday In January 2023. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to refund the following Community Center Rental fee due to the COVID-19 Pandemic, as it is contrary to standard policy: \$95-Kathryn Lazzari. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the purchase and installation of a plow and spreader on the Ford F350 from Push B Pull

of Pittsburgh, PA in the amount of \$13,843.00 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0.

Mr. Wise mentioned he would like to have a salt slinger ordered and spare parts to have on hand for the Public Works Dept.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing.

GENERAL FUND CHECKING: \$71,008.25;ACT 13 IMPACT FEF:\$30,353.57;REV. GAMING FUND:\$750.00;SEWER FUND:\$81,524.82;LOCAL SERVICES TAX FUND:\$5,366.95;Comm. Center Fund:\$813.22;Payroll Fund:\$10,391.81;CAPITAL RESERVE FUND:\$100.00

ONLINE UTILITY PAYMENTS: \$26,869.31

Invoices to be paid are posted on the bulletin board for review. All Supervisor voted yes. The motion carried 3-0.

#### **DISCUSSION ITEMS:**

1. 2021 Sewar Rehab- This project is substantially complete. The CCTV footage is being analyzed.
2. 2022 Road Program/Road Tour- The BOS needs to give Jodi Noble their available dates to tour the Roads for the Chartiers 2022 Paving Program. The earlier the Township request bids and contracts, the more money they will save.
3. Barnickel and Country Club- PennDOT is reviewing the HOP Application.
4. Mulberry Bridge- Canton is preparing the bid specs for this project.
5. . Regent St. Smoke Test Follow Up- The remaining two notices have been sent to the homeowners. They have 60-90 days to repair.
6. North Main St., Houston Stormwater damage- There is incomplete televising due to the obstruction of the pipe. Jen Slagle estimates it will cost the Township approximately \$70,000 for repairs.
7. Arden Pump Station- Jen has a meeting set up with KLH Engineers to review their plans and inquire on what will be needed from Chartiers Township.

8. Arden Mines Sewer Project- The Township will be working in tandem with the Arden Pump Station upgrades. A consent form was sent from Gateway Engineers for the install of the force main.
9. Chartiers Run Traffic Study Request- Chartiers received a resident request along with a request from State representative Tim O Neal for a speed study to be conducted on Chartiers Run.
10. Union Township UCC Board Request- Chartiers Township received a request from Union Township asking if they could use our UCC Board. This will require an intergovernmental cooperation agreement if we choose to approve this request.
11. Earth Day Clean Up- Lori Popeck is working with Jodi Noble and Range Resources to help organize a clean-up day for Chartiers Township. Chartiers Township employees will help with the clean up on Earth Day. They will move forward with planning as soon as the dates are confirmed.
12. 2022 Spring Clean Up- Jodi Noble has requested bids from multiple companies. One company has declined. She is awaiting responses and hoping to have a bid for our next BOS meeting.
13. Public Works Items-
  - a. Smooth Bucket Repair/Replacement-the bucket needs repaired or replaced. Ed Jeffries will collect quotes for this item.
  - b. Loader bucket scale-Chartiers received an estimate from Cleveland Bothers. The estimate is high. This item will be put on hold until lower quotes are available.
14. Chartiers Houston Girls Softball Room Request- Chartiers Houston Girls softball has requested to have their meetings in February – March as well as November-December 2022 from 6 pm – 8 pm on the dates needed.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Chartiers Houston Girls Softball use of the meeting room for their monthly meetings in February and March as well as November – December 2022 on the Third Sunday of the month from 6-8 pm. All Supervisors voted yes. The motion carried 3-0.
15. 2021 Year in Review and Planning Commission Annual Report- Jodi Noble went over a brief review on what was accomplished in the past year with the BOS.

**PUBLIC COMMENT:**

## **PRESENTATIONS:**

The Board thanked Michael Altieri for 42 years of service in the Chartiers Township Public Works Department as he retires and presented him with a small gift of appreciation of his service.

The Board honored Chief James Horvath on his retirement after 44 years of service in the Chartiers Township Police Department, 30 of them leading the Department as Chief and presented him with a small gift of appreciation. Lieutenant Steven Horvath presented Chief Horvath with a plaque, with Chief Horvath's badge mounted on it and the police performed a Police Detail Salute to Chief Horvath in honor of his retirement.

We welcomed Lieutenant Steven Horvath to his new leadership role. He was sworn in as the New Chartiers Township Chief of Police by retiring Chief James Horvath, who presented him with his Chief's badge.

The evenings sentiment was that Michael Altieri and Chief Horvath will be greatly missed here at the Township. We want to congratulate Chief Steven Horvath in his new role.

Meeting Adjourned at 5:58 pm.

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Frank W. Wise  
Secretary

Jamie Rozzo – Recording Secretary